



STATE OF WASHINGTON

OFFICE OF FINANCIAL MANAGEMENT

Insurance Building, PO Box 43113, Olympia, Washington 98504-3113, (360) 902-0555

May 9, 2001

TO: Potential Bidders

FROM: Vicki M. Wilson, PhD
Director, State Planning Grant on Access to Health Insurance

RE:

REQUEST FOR PROPOSALS RFP No. 01-700	Assistance with the State Planning Grant on Access to Health Insurance
DUE DATE	Tuesday, May 29, 2001 12:00 Noon, Pacific Standard Time

The Washington State Office of Financial Management intends to contract with a vendor to assist with key components of the State's Planning Grant on Access to Health Insurance. The grant from the U.S. Department of Health and Human Services, Health Resources and Services Administration (HRSA) has been awarded to assist states in developing a comprehensive understanding of people who do not have adequate health insurance, and to develop innovations in access, looking particularly at private/public partnerships.

The RFP is available electronically at <http://www.ofm.wa.gov/accesshealth/accesshealth.htm>. A copy may also be obtained from the RFP Coordinator upon request.

Key Dates and Deadlines

Please note the calendar of events in Section 2.2 of the RFP. Proposals are due no later than 12:00 Noon, Pacific Daylight Savings Time, on Tuesday, May 29, 2001.

In order to respond to this RFP, to receive notification of written responses to all bidder questions, and to receive notification of any addenda to the RFP, all firms or individuals interested in submitting a proposal must indicate their intent to bid in writing no later than 4:00 PM, Pacific Daylight Savings Time, on Tuesday, May 15, 2001.

Further instructions regarding the proposal submission process are located in Section 4 of the RFP. Telephone and facsimile proposals will not be considered. Facsimile changes to proposals will be accepted, provided the facsimile is received prior to the deadline for submitting proposals.

RFP Cover Memo

May 9, 2001

After receipt of the proposals, the agency reserves the right to request any bidder to clarify its proposal, or to supply any additional material the agency deems necessary to assist in its consideration.

If a bidder discovers any ambiguity, discrepancy, omission, or other error in this RFP, he/she shall immediately notify the RFP Coordinator in writing. If a bidder fails to notify the RFP Coordinator of such errors in the RFP known to the bidder, the bidder shall submit a proposal at the bidder's own risk' and, if awarded the contract, the bidder shall not be entitled to additional compensation, relief, or time by reason of the error or its later correction.

To request a hard copy of the RFP, or to submit questions or request clarification, contact *only* the RFP Coordinator identified below:

John Toohey
RFP Coordinator
Office of Financial Management
P.O. Box 43123
Olympia, Washington 98504-3123
Phone Number: (360) 664-7731
Fax Number: (360) 664-3388
Email Address (john.toohey@ofm.wa.gov)

Thank you for your interest in this RFP.